



## 30 Day Notice to Vacate

Date: \_\_\_\_\_

I/We the tenant(s) for the property known as: \_\_\_\_\_

Will vacate the premises on: \_\_\_\_\_ (date).

I/We understand that by submitting this form, the property may be listed for rent. I/We agree to cooperate with Classic Property Management in showing the property to prospective tenants and agree to be moved out by the date indicated above, unless arrangements are made with Classic Property Management. I/We understand that I/We are responsible for the rent until the move-out date or the date listed above as the vacate date (which must be at least 30 days from office receipt), whichever is later, and that my security deposit is not for rent. I/We agree to pay the rent as agreed to in the lease.

I/We understand that this form may not be used to remove a party from a lease. A party may not be removed from the lease, even if they move out, without the written consent of the owner/agent.

Check one:

- I will call Classic Property Management to schedule a pre-move out inspection where I/We will be notified of any items that need repair and would be withheld from my security deposit upon move out. I/We understand that I/We will have the opportunity to repair these items at my own expense prior to the final inspection.
- I am waiving my right to a pre- move out inspection

My forwarding Address will be: \_\_\_\_\_

(If a forwarding address is not given, there may be a delay in returning of security deposit.)

\_\_\_\_\_  
Tenant Signature                      date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Tenant Signature                      date

\_\_\_\_\_  
Printed Name

\*This form must be received **in our office** no less than 30 days prior to the move out date. If it is faxed, the fax will be dated automatically. If it is mailed, a staff person will sign and date the form the day it is received in our office. You may want to call and verify receipt by our office.